

Manager's Report – 1/6/25

General Fund Related

1. 11th Avenue Property:

- The property upgrades are completely finished. Ready for bidding.

2. 2017 Police Vehicle Update:

- We are currently storing the vehicle until we rebid it the spring.

3. CSVT Meeting with Gannett & PennDOT Officials :

- See attached options. They are requesting a written response by January 17th. (Obviously, they mean **2025**).

4. Office Security Upgrades :

- As of mid-December, the Borough Office is now only accessible (in person by the public) by ringing the doorbell or telephoning the office to have staff allow entry. The system has worked well to this point, but Chief Bremigen and I are developing a plan and hope have estimates for additional security upgrades by the February meeting.

5. Grant Opportunity – Weller Field Project:

- I met with Wes Fahringer from the Department of Conservation & Natural Resources (DCNR) on Friday January 3rd to discuss possible state grant opportunities for the Weller Field project. There will be an open application period in 2025, and we will work towards applying.

6. Webinars:

- I sat in on two webinars in December, the first addressing the planned increase in electric rates and the second addressing broadband upgrades planned within the county.

7. 2024 Zoning Permits:

- (20) zoning permits were issued in 2024 for a projected cost of construction = \$2,919,484.
- There were (6) open permits from previous years that are now listed as complete.

8. 2025 Streets Program:

- The street project for 2025 is scheduled to be Quenn Avenue from Maple to Spruce Street. It will be a combination of total reconstruction in some areas and milling and repaving in the remaining. There is also an area of poor drainage on that street that will be addressed with this project,

Water / Sewer Related

1. CSVT Waterline Relocation:

- PennDOT will be relocating additional water lines and certain valves as part of the last phase of CSVT, near the elevated water tank. The work will be done in 2027 and will be fully reimbursed by the state. We will need to enter into another agreement, similar to the one that we had when the lines were relocated around the 61 Connector area of the project.
- I am working with the engineer on finalizing the design of new valving arrangement.

2. Main Reservoir Compartment #4 Inspection:

- We are still waiting on the final report from Utility services.

3. Water Treatment Plant clarifier/flocculator inspection:

- We are still waiting on the final report from Utility services.

4. PFAS Rule Sampling:

- PFAS testing was done in each quarter of 2024. All results to date are below the detectable levels. We are waiting for the final results from the 4th quarter, but do not expect any different result. If the 4th quarter is below the detectable level, we will have a modified sampling schedule.

5. Clarifier / WTP Project Update:

- I have developed a preliminary “scope of work” checklist to begin budgeting and costs with our engineer. We are working to have some solid cost numbers in the first quarter of 2025. I sat in on a webinar hosted by PENNVEST to explore low interest funding opportunities to complete the water treatment plant upgrades, and we believe this is a viable project for this type of low interest loan.

Water / Sewer Related (Continued)

6. Lead & Copper Inventory (update):

- Inspections on connections will continue through 2025.

7. Sewer connection request:

- A new connection was made into the public collection system, from an existing on-lot system, at 120 W 11th Avenue.

8. 2024 Required Testing:

- The 2024 required sampling and testing has ended. All results, for 2024 and years past, are on file at the office. We have met or exceeded all required testing requirements, to date.

9. Borough Sewage Enforcement Officer:

- We need to appointment the on-lot SEO for the Borough. We are members of the Snyder County Sewage Enforcement Committee, and they are using Russ Goodling, who I would suggest we name as well.

Miscellaneous

1. Pension Minimum Municipal Obligation Invoices – 2025:

- Non-Uniformed = \$67,175
- Uniformed = \$47,140
- Total 2025 MMO = \$114,315 – Not considering anticipated State Aid reimbursement (approx.70%).
- This invoice is due by December 31, 2025, and will be paid in October 2024 after receiving state aid.

2. Fabrl-Dam Park Fish Ladder / Road Reconstruction:

- We are in the process of finalizing the project and timeline to do the work.

3. Royal Farms Site:

- The owner is still waiting for PennDOT to release the final HOP plan, a letter of conditional approval has been issued by PennDOT,

Items for Consideration

1. The bid process for the 111 West 11th Avenue property.
2. Appointing the Borough's Sewage Enforcement Officer for 2025.